

# ADMISSION GUIDELINE OF UG COURSE FOR THE ACADEMIC SESSION 2024-25

1. A Candidate who has passed the Higher Secondary(10+2)or its equivalent examination is eligible to seek admission to the First semester of the Six semesters B.A./B.Sc/B.Com. (General/Honours) course under Choice Based Credit Systems (CBCS). He/she has also passed in English having full marks not being less than100.
2. No candidate shall be allowed for admission after a lapse of more than 3 years from the year of passing the previous qualifying examination or discontinuous of recognized regular course of studyafter passing the previous qualifying examination. The year of admission shall not be taken into account while calculating 3 years from the year of passing the previous qualifyingExamination.
3. Admission will be processed under online merit based admission system for the academic year 2024-25and all admissions will be provisional.
4. Admission to B.A./B.Sc./B.Com. (General/Honours) course will be conducted on the basis of the Higher Secondary or equivalent examination recognized by affiliating Board/Council.
5. Before online form fill up candidates are advised to read carefully the instruction ofadmission procedure.
6. Candidates need to register themselves in the college website first for filling up theApplication form.
7. **During form fillup:**
  - i) **Mobile No. ii) Blood group iii) H. S. Examination registration No. and Roll No.**
  - iv) **Scanned copy of passport size photo of maximum size 100kb in total are necessary.**
8. On successful form fill up you will get a system generated Application No and Security Pin (provided by the applicant) which must be needed for all future correspondence. With this **Application No and Security Pin** one can always login by clicking on "**Existing Applicant**" button and will able to browse and modify the information thatentered.
9. After successful fill up one will be redirected to a page to select the subject of his/her choice.One will Select "**Subjects**" options according to his/herpreference.
10. If your entered 10+2 records match the admission criteria of your subject selection, it will addedto your list and you can continue to add more subjects. After adding all the subjects of your choice you need to click on **submit application**.
11. If one has already registered with the college, he/she re-enter again by clicking on green colour "**Existing Applicant**" button and providing the application number and securitypin.
12. Admission TO BE MADE STRICTLY ON THE BASIS OFMERIT.

13. Before publication of Merit list a **valid application list** will be published on the college website (www.ghcollege.ac.in).

14. Merit List will be available at the college website(www.ghcollege.ac.in)

15. Any kind of false statement/claims by student or their claim qualification from fake educational boards will be treated as serious offence and will lead to cancellation of admission for the students and no money will be refunded.

16. Admission will only be confirmed after verification of the Original Testimonials in the college office. Verification will be considered finished only after the college seal is stamped on the back side of the original marksheet.

### **17. ELIGIBILITY FOR APPLICATION TO NEP 1ST SEMESTER**

**B.A./B.Sc./B.COM. COURSES:** As per West Bengal State University norms.

**18. Registration Fee: NIL**

**19. Admission within the stipulated period is mandatory, failing which the candidature of the particular candidate will become liable to be cancelled.**

20. For the Registration process, providing a valid mobile number is mandatory. A scanned copy of the candidate's passport size photo (less than 100kb, JPEG/JPG format) will have to be uploaded.

### **23 Eligibility Criteria for Admission (Honours Course):**

- i) A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination [in case of B.Mus. (Hons.) 45% marks in the aggregate and 45% marks in the subject Music, in the previous qualifying examination]

**Or**

- ii) 55% marks in the subject or related subject at the previous qualifying examination.

**Or**

- iii) 50% marks in the aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all other clauses are satisfied

**And**

- iv) However, candidates belonging to Reserved Categories taking up Honours Course of Study must have obtained a minimum of 40% marks in the aggregate or 40% marks in the subject or related subjects at the previous qualifying examination, as the case maybe.

24. **SCHEDULES OF ADMISSION PROCESS:**

**ADMISSION SCHEDULE**

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Online Form Fill up & Submission	08/09/2024 to 11/09/2024
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Publication of <i>Merit</i> List	13/09/2024
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Admission according to Merit List	13/09/2024 to 14/09/2024
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Verification of admitted candidates	18/09/2024
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